

TRS

Transition Readiness Seminar Capstone

—As an extension of the DoD mandate, the Marine Corps Transition Readiness Seminar (TRS) Capstone is a “face-to-face” meeting between unit Commanding Officers and their transitioning service members to review their Career Readiness Standards (CRSs) and overall readiness for transition.

—CRSs will be captured by the service member on Form 2648 eForm. Upon completion of the TRS and the CRSs (not all items will be completed during TRS), service members shall contact Henderson Hall’s CRMC to schedule an appointment for final review and signature. Once their appointment is complete with a transition counselor, they will need to schedule their Capstone meeting.

—During the Capstone meeting, the service member shall provide CRSs and supporting documentation to their CO/designee for the signed validation of a viable transition plan that also connects them with specific partner/external agencies that will assist in a successful transition from military to civilian life.

*By appointment only—
please call 703-614-6828*

VA CLAIMS ASSISTANCE

Wednesdays, November 1 & 15

7:30 AM - 1:00 PM • Bldg. 29, Rm. 103

An AMVETS representative will review service member medical records and provide assistance with the Department of Veterans Affairs disability compensation claims process.

CAPSTONE REVIEW

Thursdays, November 2, 9, 16 & 30

9:00 AM - 3:00 PM • Bldg. 21

(Individual Appointments)

The Capstone event is a required face-to-face meeting between unit Commanding Officers and their transitioning Marines to ensure all Career Readiness Standards (CRSs) have been met prior to leaving active duty. Capstone must take place no earlier than 120 days and no later than 90 days prior to your separation / retirement date. Please schedule an appointment with the Career Resource Management Center to have your CRSs and supporting documentation verified.

**UNITED STATES MARINE CORPS
HENDERSON HALL**

**CAREER RESOURCE
MANAGEMENT CENTER**

FREE CLASSES

November 2017

Please register for all classes in advance.

Visit our page online at

www.mccsHH.com/CRMCclasses.html

*for select class registration or call the
CRMC at **703-614-6828**.*

*The workshops are open to all active duty service
members, spouses, family members, and retirees.*



**Providing Employment Related Services to
Transitioning Marines and their Family Members**



Please register in advance for all classes by calling 703-614-6828

PRE-SEPARATION COUNSELING BRIEF

Thursday, November 2

9:00 - 10:30 AM • Bldg. 21

The Pre-Separation Counseling Brief provides an overview of the transition process and requirements, available programs and support services, and benefits and entitlements upon separation or retirement from active military service.

UNDERSTANDING THE FEDERAL SES PROCESS & ECQ WRITING

Tuesday, November 7,

10:00 AM - 12:00 PM • Bldg. 21

This workshop will provide an overview of the SES application process with federal agencies and the OPM Quality Review Board (QRB). Participants will expand their way of thinking about senior management positions in the federal government.

[**REGISTER HERE**](#)

CRACKING THE CODE TO THE FEDERAL HIRING PROCESS

Tuesday, November 7

1:00 - 3:00 PM • Bldg. 21

Learn about the federal hiring process, and understand how to create a federal application package that will set you apart from the competition. This workshop is being taught by a former GS15 HR Manager from the Office of Personnel Management.

[**REGISTER HERE**](#)

SPOUSE TRANSITION AND READINESS SEMINAR (STARS)

Wednesday, November 8

9:00 AM - 12:00 PM • Bldg. 21

The Spouse Transition and Readiness Seminar (STARS) is designed to provide military spouses with the knowledge, information, and resources associated with the Transition Readiness Seminar (TRS). This workshop will relay practical information to alleviate the stressors associated with the transition process such as effects of a career change, change or loss of military benefits and entitlements, and financial and relocation considerations.

[**REGISTER HERE**](#)

PORTABLE CAREER OPPORTUNITIES

Wednesday, November 8

1:00 - 2:30 PM • Bldg. 21

This workshop highlights the advantages of portable careers for military spouses who continually relocate and face a tight economy. A portable career is a credential recognized in multiple states and job opportunities across the country. Participants will acquire a knowledge base on high growth industries with the greatest range of portable career opportunities.

[**REGISTER HERE**](#)



TRANSITION READINESS SEMINAR (SEPARATION)

Monday-Friday, November 13-17

7:30 AM - 4:00 PM • Bldg. 21

TProvides accurate and relevant information pertaining to benefits and entitlements available to separating service members, and focuses on managing both personal and professional change. This session may be full; please call for details. The separation seminar consists of the Pre-Separation Counseling Brief/Core Curriculum offered in conjunction with the Department of Labor Employment Workshop (DOLEW).

BOOTS TO BUSINESS

Monday - Tuesday, November 20-21

8:30 AM - 4:00 PM • Bldg. 21

In collaboration with the U.S. Small Business Administration (SBA), the Institute for Veterans and Military Families (IVMF) at Syracuse University, and the Department of Defense. Learn how to evaluate applicable skills and personality traits needed for self-employment, identify types of business ownership, research the market and competition, the importance of a business plan, and how to obtain financing.

[**REGISTER HERE**](#)

SENIOR LEADERSHIP TRANSITION READINESS SEMINAR

Monday - Friday, November 27 - Dec 1

7:30 AM - 4:00 PM • Bldg. 21

Skill assessments and marketing strategies, career exploration, networking, today's current job market, hiring and staffing challenges, and résumé preparation. Open to O-5, E8, W4 & up within two years of retirement. This session may be full; please call for details.