

TRS

Transition Readiness Seminar Capstone

—As an extension of the DoD mandate, the Marine Corps Transition Readiness Seminar (TRS) Capstone is a “face-to-face” meeting between unit Commanding Officers and their transitioning service members to review their Career Readiness Standards (CRSs) and overall readiness for transition.

—CRSs will be captured by the service member on Form 2648 eForm. Upon completion of the TRS and the CRSs (not all items will be completed during TRS), service members shall contact Henderson Hall’s CRMC to schedule an appointment for final review and signature. Once their appointment is complete with a transition counselor, they will need to schedule their Capstone meeting.

—During the Capstone meeting, the service member shall provide CRSs and supporting documentation to their CO/designee for the signed validation of a viable transition plan that also connects them with specific partner/external agencies that will assist in a successful transition from military to civilian life.

*By appointment only—
please call 703-614-6828*

VA CLAIMS ASSISTANCE

Wednesdays, January 3 & 17

7:30 AM - 1:00 PM • Bldg. 29, Rm. 103

An AMVETS representative will review service member medical records and provide assistance with the Department of Veterans Affairs disability compensation claims process.

CAPSTONE REVIEW

Thursdays, January 4

11, 18 & 25, 9:00 AM - 3:00 PM • Bldg. 21

(Individual Appointments)

The Capstone event is a required face-to-face meeting between unit Commanding Officers and their transitioning Marines to ensure all Career Readiness Standards (CRSs) have been met prior to leaving active duty. Capstone must take place no earlier than 120 days and no later than 90 days prior to your separation / retirement date. Please schedule an appointment with the Career Resource Management Center to have your CRSs and supporting documentation verified.

UNITED STATES MARINE CORPS
HENDERSON HALL

**CAREER RESOURCE
MANAGEMENT CENTER**

FREE CLASSES

January 2018

Please register for all classes in advance.

Visit our page online at

www.mccsHH.com/CRMCclasses.html

for select class registration or call the

CRMC at 703-614-6828.

The workshops are open to all active duty service members, spouses, family members, and retirees.



Providing Employment Related Services to
Transitioning Marines and their Family Members



Please register in advance for all classes by calling 703-614-6828

PRE-SEPARATION COUNSELING BRIEF

Wednesday, January 3

9:30 - 11:00 AM • Bldg. 21

This counseling brief provides an overview of the transition process and requirements, available programs and support services, and benefits and entitlements upon separation or retirement from active military service.

ALL ABOUT MILITARY SPOUSE EMPLOYMENT

Thursday, January 4

9:00 AM - 2:30 PM • Bldg. 21

Take the first step in getting your next job at our three-part All About Military Spouse Employment workshop! This one-day workshop will feature the following presentations: Military Spouse Employment Readiness & Resources, Breaking Down Barriers to Employment, and Marketing Your Volunteer Experience.

[**REGISTER HERE**](#)

PERSONAL READINESS SEMINAR

Friday, January 5

8:00 AM - 12:00 PM • Bldg. 21

This seminar is the first action point in the Marine for Life Cycle model. This interactive workshop provides an overview of resources available for continuing education, career development, and personal financial management. The Marine for Life Cycle model requires First Permanent Duty Station Marines to attend the workshop within 90 days of the arrival on the installation.

TRANSITION READINESS SEMINAR (SEPARATION)

Monday - Friday, January 8 - 12

7:30 AM - 4:00 PM • Bldg. 21

Designed to provide accurate and relevant information pertaining to benefits and entitlements available to those service members who are separating, and focuses on managing both personal and professional change. This seminar consists of the Pre-Separation Counseling Brief/ Core Curriculum offered in conjunction with the Department of Labor Employment Workshop (DOLEW).

ACCESSING HIGHER EDUCATION TRACK

Tuesday - Wednesday, January 16 - 17

9:00 AM - 3:00 PM • Bldg. 21

Designed to guide service members through the variety of decisions involved in choosing a degree completion program and preparing for the college admissions application process.

CRACKING THE CODE TO THE FEDERAL HIRING PROCESS

Thursday, January 18

10:00 AM - 12:00 PM • Bldg. 21

Learn about the federal hiring process, and understand how to create a federal application package that will set you apart from the competition. This workshop is being taught by a former GS15 HR Manager from the Office of Personnel Management.

[**REGISTER HERE**](#)

UNDERSTANDING THE FEDERAL SES PROCESS & ECQ WRITING

Thursday, January 18

1:00 - 3:00 PM • Bldg. 21

This workshop will provide an overview of the SES application process with federal agencies and the OPM Quality Review Board (QRB). Participants will expand their way of thinking about senior management positions in the federal government.

[**REGISTER HERE**](#)

CAREER TECHNICAL TRAINING TRACK

Thursday - Friday, January 18 - 19

9:00 AM - 3:00 PM • Bldg. 21

The Career Technical Training Track is facilitated by the Department of Veterans Affairs and is designed to guide service members through the decision making process associated with choosing a career technical institution.

TRANSITION READINESS SEMINAR (RETIREMENT)

Monday - Friday, January 22 - 26

7:30 AM - 4:00 PM • Bldg. 21

(TRS) is designed to provide accurate and relevant information pertaining to benefits and entitlements available to those service members who are separating, and focuses on managing both personal and professional change.

SENIOR LEADERSHIP TRANSITION READINESS SEMINAR

Monday - Friday, January 29 - Feb 2

7:30 AM - 4:00 PM • Bldg. 21

(SLTRS) provides imperative career information and accommodates the specific needs of senior military leaders. Catering to executive-level leadership and high-profile positions those senior leaders seek.

AREA OF CONSIDERATION: Both enlisted and officers ? ranks no lower than O-5, E-8, W4 and those within 2 years of retirement.