

TRS

Transition Readiness Seminar Capstone

—As an extension of the DoD mandate, the Marine Corps Transition Readiness Seminar (TRS) Capstone is a “face-to-face” meeting between unit Commanding Officers and their transitioning service members to review their Career Readiness Standards (CRSs) and overall readiness for transition.

—CRSs will be captured by the service member on Form 2648 eForm. Upon completion of the TRS and the CRSs (not all items will be completed during TRS), service members shall contact Henderson Hall’s CRMC to schedule an appointment for final review and signature. Once their appointment is complete with a transition counselor, they will need to schedule their Capstone meeting.

—During the Capstone meeting, the service member shall provide CRSs and supporting documentation to their CO/designee for the signed validation of a viable transition plan that also connects them with specific partner/external agencies that will assist in a successful transition from military to civilian life.

*By appointment only—
please call 703-614-6828*

CAPSTONE REVIEW

Thursdays, February 1, 8, 15 & 22

9:00 AM - 3:00 PM • Bldg. 21

(Individual Appointments)

The Capstone event is a required face-to-face meeting between unit Commanding Officers and their transitioning Marines to ensure all Career Readiness Standards (CRSs) have been met prior to leaving active duty. Capstone must take place no earlier than 120 days and no later than 90 days prior to your separation / retirement date. Schedule an appointment to have your CRSs.

VA CLAIMS ASSISTANCE

Wednesdays, February 7 & 21

7:30 AM - 1:00 PM • Bldg. 29, Rm. 103

An AMVETS representative will be at Henderson Hall to review service member medical records, and provide assistance with the Department of Veterans Affairs disability compensation claims process.

**UNITED STATES MARINE CORPS
HENDERSON HALL**

**CAREER RESOURCE
MANAGEMENT CENTER**

FREE CLASSES

February 2018

Please register for all classes in advance.

Visit our page online at

www.mccsHH.com/CRMCclasses.html

*for select class registration or call the
CRMC at **703-614-6828**.*

*The workshops are open to all active duty service
members, spouses, family members, and retirees.*



**Providing Employment Related Services to
Transitioning Marines and their Family Members**



Please register in advance for all classes by calling 703-614-6828

INTERVIEWING 101: THE SECRET TO BECOMING THE CANDIDATE

Monday, February 5

1:00 - 3:00 PM • Bldg. 21

Participants learn how to communicate effectively and confidently during a job interview. Special emphasis will focus on how to successfully respond to challenging interview questions and situations.

[REGISTER HERE](#)

PRE-SEPARATION COUNSELING BRIEF

Tuesday, February 6

9:30 - 11:00 AM • Bldg. 21

Provides an overview of the transition process and requirements, available programs, support services, benefits and entitlements upon separation or retirement.

SPOUSE TRANSITION AND READINESS SEMINAR (STARS)

Wednesday, February 7

10:00 AM - 1:00 PM • Bldg. 21

Provide military spouses with the knowledge, information, and resources associated with the Transition Readiness Seminar. [REGISTER HERE](#)

PORTABLE CAREER OPPORTUNITIES

Wednesday, February 7

2:00 - 3:30 PM • Bldg. 21

Highlights the advantages of portable careers for military spouses who continually relocate and face a tight economy. A "PC" is a credential recognized in multiple states and job opportunities across the country. [REGISTER HERE](#)

TEN STEPS TO A FEDERAL JOB

Monday, February 5

9:00 AM - 12:00 PM • Bldg. 21

Starting your search for federal employment, understanding the differences between a federal resume and a private sector resume, knowledge, Skills & Abilities, and online self-assessments.

[REGISTER HERE](#)

GENERATING LEADS & CREATING YOUR JOB SEARCH PLAN

Thursday, February 8

9 - 10:30 AM • Bldg. 21

This workshop will examine the various and most effective methods people are using to find work in today's job market. From there, class participants will develop their own personal marketing plan.

[REGISTER HERE](#)

OPTIMIZING YOUR LINKEDIN PROFILE FOR YOUR JOB SEARCH

Thursday, February 8

10:30 AM - 12:00 PM • Bldg. 21

This workshop provides participants with the information, direction, and time required to create a ROBUST LinkedIn profile and begin using LinkedIn to aid in networking and job search.

[REGISTER HERE](#)

TRANSITION READINESS SEMINAR (SEPARATION)

Monday - Friday, February 12 - 16

7:30 AM - 4:00 PM • Bldg. 21

Designed to provide accurate and relevant

information pertaining to benefits and entitlements available to those service members who are separating, and focuses on managing both personal and professional change.

BOOTS TO BUSINESS

Tuesday - Wednesday, February 20 - 21

8:30 AM - 4:00 PM • Bldg. 21

In collaboration with the U.S. Small Business Administration, The Institute for Veterans and Military Families at Syracuse University and the Department of Defense. Learn how to evaluate applicable skills and personality traits needed for self-employment. Research the market and how to obtain financing.

[REGISTER HERE](#)

FRANCHISING OPPORTUNITIES

Thursday, February 22

8:00 - 10:00 AM • Bldg. 21

The military taught you self-discipline, leadership and teamwork. Are you ready to use those skills by owning your own business? Did you know one out of seven franchises are veteran-owned? Being a veteran makes you a great candidate for franchise ownership. And there are many franchises that offer special incentives to veterans as part of the VetFran program.

[REGISTER HERE](#)

SENIOR LEADERSHIP TRANSITION READINESS SEMINAR

Monday-Friday, February 26 - March 2

7:30 AM - 4:00 PM • Bldg. 21

Skill assessments and marketing strategies, career exploration, networking, today's current job market, hiring and staffing challenges, and résumé preparation. Open to O-5, E8, W4 & up within two years of retirement. This session may be full; please call for details.