

TRS

Transition Readiness Seminar Capstone

—As an extension of the DoD mandate, the Marine Corps Transition Readiness Seminar (TRS) Capstone is a “face-to-face” meeting between unit Commanding Officers and their transitioning service members to review their Career Readiness Standards (CRSs) and overall readiness for transition.

—CRSs will be captured by the service member on Form 2648 eForm. Upon completion of the TRS and the CRSs (not all items will be completed during TRS), service members shall contact Henderson Hall’s CRMC to schedule an appointment for final review and signature. Once their appointment is complete with a transition counselor, they will need to schedule their Capstone meeting.

—During the Capstone meeting, the service member shall provide CRSs and supporting documentation to their CO/designee for the signed validation of a viable transition plan that also connects them with specific partner/external agencies that will assist in a successful transition from military to civilian life.

*By appointment only—
please call 703-614-6828*

CAPSTONE REVIEW

Thursdays, April 5, 19, & 26
9:00 AM - 3:00 PM • Bldg. 21
(Individual Appointments)

The Capstone event is a required face-to-face meeting between unit Commanding Officers and their transitioning Marines to ensure all Career Readiness Standards (CRSs) have been met prior to leaving active duty. Capstone must take place no earlier than 120 days and no later than 90 days prior to your separation / retirement date. Schedule an appointment to have your CRSs.

VA CLAIMS ASSISTANCE

Wednesdays, April 11 & 25
7:30 AM - 1:00 PM • Bldg. 29, Rm. 103

An AMVETS representative will be at Henderson Hall to review service member medical records, and provide assistance with the Department of Veterans Affairs disability compensation claims process.

**UNITED STATES MARINE CORPS
HENDERSON HALL**

**CAREER RESOURCE
MANAGEMENT CENTER**

FREE CLASSES

April 2018

Please register for all classes in advance.

Visit our page online at

www.mccsHH.com/CRMCclasses.html

*for select class registration or call the
CRMC at **703-614-6828**.*

*The workshops are open to all active duty service
members, spouses, family members, and retirees.*



**Providing Employment Related Services to
Transitioning Marines and their Family Members**



Please register in advance for all classes by calling 703-614-6828

TRANSITION READINESS SEMINAR (SEPARATION)

Monday - Friday, April 2 - 6

7:30 AM - 4:00 PM • Bldg. 21

Designed to provide accurate and relevant information pertaining to benefits and entitlements available to those service members who are separating, and focuses on managing both personal and professional change.

EDUCATION & CAREER FAIR

Thursday, April 12

10:00 AM - 1:00 PM • Smith Gym

Henderson Hall's Career Resource Management Center is hosting an Education and Career Fair on April 12th with 90+ organizations in attendance. This event will feature companies, federal and state government agencies, colleges and universities looking for highly qualified candidates throughout the United States. Recruiters will be available to take resumes and conduct interviews with potential applicants. This is an excellent opportunity to network and meet face-to-face with military-friendly employers. All active duty service members, military spouses, retirees, and DOD civilians are highly encouraged to attend!

[**REGISTER HERE**](#)

PERSONAL READINESS SEMINAR

Friday, April 13

8:00 AM - 12:00 PM • Bldg. 21

The Personal Readiness Seminar (PRS) is the first action point in the Marine for Life Cycle model. This interactive workshop provides an overview of

resources available for continuing education, career development, and personal financial management. The Marine for Life Cycle model requires First Permanent Duty Station Marines to attend the workshop within 90 days of the arrival on the installation.

TRANSITION READINESS SEMINAR (RETIREMENT)

Monday - Friday, April 16 - 20

7:30 AM - 4:00 PM • Bldg. 21

(TRS) is designed to provide accurate and relevant information pertaining to benefits and entitlements available to those service members who are separating, and focuses on managing both personal and professional change.

PRE-SEPARATION COUNSELING BRIEF

Tuesday, April 24

9:30 - 11:00 AM • Bldg. 21

The Pre-Separation Counseling Brief provides an overview of the transition process and requirements, available programs and support services, and benefits and entitlements upon separation or retirement from active military service.

TEN STEPS TO A FEDERAL JOB

Wednesday, April 25

9:00 AM - 12:00 PM • Bldg. 21

Starting your search for federal employment, understanding the differences between a federal resume and a private sector resume, knowledge, Skills & Abilities, and online self-assessments.

[**REGISTER HERE**](#)

CREATE A MASTER RESUME

Thursday, April 26

9:30 - 11:30 AM • Bldg. 21

This workshop is designed to provide participants the information, direction, and time required to create a robust master resume draft. This is an experimental workshop that builds on the foundations provided in the Resume Overview class.

[**REGISTER HERE**](#)

INTERVIEWING 101: THE SECRET TO BECOMING THE CANDIDATE

Thursday, April 26

1:00 - 3:00 PM • Bldg. 21

This workshop is designed to assist individuals in understanding the interview process. Participants learn how to communicate effectively and confidently during a job interview. Special emphasis will focus on how to successfully respond to challenging interview questions and situations. Learn techniques that will help you feel prepared and confident to meet your future employer.

[**REGISTER HERE**](#)

SENIOR LEADERSHIP TRANSITION READINESS SEMINAR

Monday - Friday, April 30 - May 4

7:30 AM - 4:00 PM • Bldg. 21

TSkill assessments and marketing strategies, career exploration, networking, today's current job market, hiring and staffing challenges, and résumé preparation. Open to O-5, E8, W4 & up within two years of retirement. This session may be full; please call for details.

