

TRS

Transition Readiness Seminar Capstone

—As an extension of the DoD mandate, the Marine Corps Transition Readiness Seminar (TRS) Capstone is a “face-to-face” meeting between unit Commanding Officers and their transitioning service members to review their Career Readiness Standards (CRSs) and overall readiness for transition.

—CRSs will be captured by the service member on Form 2648 eForm. Upon completion of the TRS and the CRSs (not all items will be completed during TRS), service members shall contact Henderson Hall’s CRMC to schedule an appointment for final review and signature. Once their appointment is complete with a transition counselor, they will need to schedule their Capstone meeting.

—During the Capstone meeting, the service member shall provide CRSs and supporting documentation to their CO/designee for the signed validation of a viable transition plan that also connects them with specific partner/external agencies that will assist in a successful transition from military to civilian life.

*By appointment only—
please call 703-614-6828*

VA CLAIMS ASSISTANCE

Wednesdays, February 6 & 20

7:30 AM - 1:00 PM • Bldg. 29, Rm. 103

An AMVETS representative will be at Henderson Hall to review service member medical records, and provide assistance with the Department of Veterans Affairs disability compensation claims process.

CAPSTONE REVIEW

Thursdays, , February 7, 14, 21, & 28

9:00 AM - 3:00 PM • Bldg. 21

(Individual Appointments)

The Capstone event is a required face-to-face meeting between unit Commanding Officers and their transitioning Marines to ensure all Career Readiness Standards (CRSs) have been met prior to leaving active duty. Capstone must take place no earlier than 120 days and no later than 90 days prior to your separation / retirement date. Schedule an appointment to have your CRSs.

**UNITED STATES MARINE CORPS
HENDERSON HALL**

**CAREER RESOURCE
MANAGEMENT CENTER**

FREE CLASSES

FEBRUARY 2019

Please register for all classes in advance.

Visit our page online at

www.mccsHH.com/CRMCclasses.html

*for select class registration or call the
CRMC at **703-614-6828**.*

*The workshops are open to all active duty service
members, spouses, family members, and retirees.*



**Providing Employment Related Services to
Transitioning Marines and their Family Members**



FEBRUARY 2019

PLEASE REGISTER IN ADVANCE FOR ALL CLASSES BY CALLING 703-614-6828

TRANSITION READINESS SEMINAR (SEPARATION)

Monday-Friday, February 4-8

7:30 AM - 4:00 PM • Bldg. 21

Designed to provide accurate and relevant information pertaining to benefits and entitlements available to those service members who are separating, and focuses on managing both personal and professional change. This seminar consists of the Pre-Separation Counseling Brief/ Core Curriculum offered in conjunction with the Department of Labor Employment Workshop (DOLEW).

BOOTS TO BUSINESS

Monday-Tuesday, February 11-12

8:30 AM - 4:00 PM • Bldg. 29, Rm. 104

Entrepreneurship and small business ownership is a key opportunity for service members and veterans as they transition to civilian life. This 2 day workshop in collaboration among the U.S. Small Business Administration (SBA), the Institute for Veterans and Military Families (IVMF) at Syracuse University, and the DOD. The workshop provides aspiring military-to-civilian entrepreneurs with the information they need in order to decide if self-employment is the right choice. Learn how to evaluate applicable skills and personality traits needed, identify types of business ownership, research the business market and competition, understand the importance of a business plan, and

how to obtain financing.

CRACKING THE CODE TO THE FEDERAL HIRING PROCESS

Thursday, February 14

10:00 AM - Noon • Bldg. 21

Learn about the federal hiring process, and understand how to create a federal application package that will set you apart from the competition. This workshop is being taught by a former GS15 HR Manager from the Office of Personnel Management.

UNDERSTANDING THE FEDERAL SES PROCESS & ECQ WRITING

Thursday, February 14

1:00 PM - 3:00 PM • Bldg. 21

This workshop will provide an overview of the SES application process with federal agencies and the OPM Quality Review Board (QRB). Participants will expand their way of thinking about senior management positions in the federal government.

SPOUSE TRANSITION AND READINESS SEMINAR (STARS)

Wednesday, February 20

10:00 AM - 1:30 PM • Bldg. 21

The Spouse Transition and Readiness Seminar (STARS) is designed to provide military spouses with the knowledge, information, and resources

associated with the Transition Readiness Seminar (TRS). Practical information to alleviate the stressors associated with the transition process such as a career change, change or loss of military benefits and entitlements, financial and relocation.

PRE-SEPARATION COUNSELING BRIEF

Thursday, February 21

9:30 AM - 11:00 AM • Bldg. 21

The Pre-Separation Counseling Brief provides an overview of the transition process and requirements, available programs and support services, and benefits and entitlements upon separation or retirement from active military service.

SENIOR LEADERSHIP TRANSITION READINESS SEMINAR

Monday-Friday, February 25 - March 1

7:45 AM - 4:00 PM • Bldg. 21

The Senior Leadership Transition Readiness Seminar (SLTRS) provides imperative career information and accommodates the specific needs of senior military leaders. Catering to executive-level leadership and high-profile positions those senior leaders seek, the Senior Leadership TRS expands on the Department of Labor Employment Workshop (DOLEW) curriculum in a more sophisticated peer assemblage. The week-long class incorporates the Pre-Separation Counseling Brief / Core Curriculum covering benefits and entitlements upon retirement from military service. This comprehensive approach is designed to relay practical information that eases the transition from military service into the civilian world. By attending the Senior Leadership TRS, participants gain an in-depth knowledge base in the following areas: skill assessments and marketing strategies, career exploration, networking, today's current job market, hiring and staffing challenges, resume preparation, industry standard interview attire, interview techniques and salary negotiations. Open to O-5, E8, W4 & up within two years of retirement. This session may be full; please call for details.