

# MCCS Hail & Farewell Cards

1. Please fill out the card for new team members or team members who are leaving us.
2. Save and send via e-mail to [jeany.paz@usmc.mil](mailto:jeany.paz@usmc.mil) and copy [godbeys@usmc-mccs.org](mailto:godbeys@usmc-mccs.org).  
Alternately, bring to the MCCS Administrative Office, Bldg. 29, Rm. 305.

*The information will be mounted on a 3" x 5" card and read during the Hail & Farewell portion of the Quarterly Awards Breakfast.*

Hail! Information to welcome a new MCCS team member:

MCCS Hail Card Information	
Name:	_____
Branch/Position:	_____
Date Joined MCCS: DD/MM/YYYY:	_____/_____/_____
Coming From:	_____
Name Of Spouse (Optional):	_____
Name of Child/Children (Optional):	_____
Special Interests/Hobbies (Optional):	_____

Farewell! Information to say goodbye to an MCCS team member:

MCCS Farewell Card Information	
Name:	_____
Branch/Position:	_____
Date Joined MCCS: DD/MM/YYYY:	_____/_____/_____
Going To:	_____
Any special accomplishments or words of thanks:	

Name and phone number of contact person: \_\_\_\_\_