

DTG: 041815Z NOV 14  
MARADMIN 570/14  
SUBJ: MARADMIN 570/14 ELIGIBILITY AND FUNDING GUIDELINES FOR OFF BASE CHILD CARE FEE ASSISTANCE PROGRAM

RAAUZYUW RUJIAAA4825 3081821-UUUU--RUJIAAA.  
ZNR UUUUU ZUI RUEOMCH0664 3081822  
R 041815Z NOV 14  
FM CMC WASHINGTON DC  
TO MARADMIN

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SUBJ/ELIGIBILITY AND FUNDING GUIDELINES FOR OFF BASE CHILD CARE FEE ASSISTANCE PROGRAM

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MSGID/GENADMIN, CMC WASHINGTON DC MRA MF//

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REF/A/MSGID:DOC/CMC WASHINGTON DC MR/YMD:20040624//

REF/B/MSGID:DOC/ASST SEC DEF/YMD:20140808//

NARR/REF A IS MCO P1710.30E CHILDREN, YOUTH AND TEEN PROGRAMS.

REF B IS POLICY MEMORANDUM TO ESTABLISH DOD CDP FEE RANGES FOR FISCAL YEAR 2014.//

POC/I. OSUJI/CIV/UNIT:MFY3/-/TEL:703-784-9553//

GENTEXT/REMARKS/1. BACKGROUND. USMC OFF BASE CHILD CARE FEE ASSISTANCE PROGRAM SUPPLEMENTS REF A BY ASSISTING GEOGRAPHICALLY DISPERSED ACTIVE DUTY MARINE FAMILIES WITH THE COST OF COMMUNITY BASED LICENSED OR ACCREDITED CHILD CARE PROGRAMS.

2. THIS MARADMIN SUPERSEDES ALL PREVIOUS USMC FEE ASSISTANCE ELIGIBILITY AND FUNDING GUIDANCE.

3. CHANGES TO ELIGIBILITY AND FUNDING FOR OFF BASE CHILD CARE FEE ASSISTANCE WILL PROVIDE A MEANS OF DISTRIBUTING LIMITED FUNDS IN A MORE EQUITABLE MANNER FOR MARINES WITHOUT ACCESS TO INSTALLATION CHILD CARE PROGRAMS. FAMILIES CURRENTLY AUTHORIZED FOR OFF BASE CHILD CARE FEE ASSISTANCE MAY SEE A CHANGE IN THE TOTAL AMOUNT OF FEE ASSISTANCE AUTHORIZED.

4. PAYMENTS FOR OFF BASE CHILD CARE FEE ASSISTANCE ARE ADMINISTERED BY A NATIONAL PROVIDER, CHILD CARE AWARE OF AMERICA, ALSO KNOWN AS NATIONAL ASSOCIATION OF CHILD CARE RESOURCES AND REFERRAL AGENCIES (NACCRRA).

5. EFFECTIVE IMMEDIATELY PROGRAM ELIGIBILITY AND FUNDING GUIDELINES ARE AS FOLLOWS:

A. GEOGRAPHICALLY DISPERSED MARINES IN AN ACTIVE DUTY STATUS (LIVING MORE THAN A 15 MILE RADIUS FROM A MARINE CORPS INSTALLATION WITH A CHILD DEVELOPMENT PROGRAM). MARINE MUST BE ON ACTIVE DUTY AT MINIMUM 31 DAYS. ADDRESS WILL BE VERIFIED THROUGH DEFENSE ENROLLMENT ELIGIBILITY REPORTING SYSTEM.

B. ELIGIBLE MARINES ATTACHED TO A WOUNDED WARRIOR BATTALION MAY BYPASS THE MILEAGE REQUIREMENT. SPOUSE OF ELIGIBLE WOUNDED MARINE MUST BE ASSIGNED AS THE PRIMARY CAREGIVER OF THE MARINE, EMPLOYED 35 HOURS PER WEEK OR ATTENDING AN ACCREDITED FULL-TIME EDUCATION PROGRAM. FALLEN MARINE FAMILIES ARE ELIGIBLE WHILE RECEIVING SURVIVOR BENEFITS.

C. CHILD MUST LIVE WITH THE MARINE SPONSOR WHEN NOT DEPLOYED.

- D. SPOUSES MUST BE EMPLOYED FULL TIME (35 HOURS OR MORE PER WEEK) OR ENROLLED IN AN ACCREDITED FULL TIME EDUCATION PROGRAM AS DETERMINED BY THE EDUCATIONAL INSTITUTION AND VERIFIED THROUGH APPROPRIATE DOCUMENTATION.
- E. WHEN TRANSPORTATION FROM COMMUNITY SCHOOLS TO BEFORE AND AFTER SCHOOL PROGRAMS IS NOT AVAILABLE FOR SCHOOL AGE CARE, FEE ASSISTANCE WILL BE AUTHORIZED FOR THOSE FAMILIES MEETING THE REQUIREMENTS IN PARAGRAPH 4.
- F. FAMILIES THAT QUALIFY WILL RECEIVE ASSISTANCE BASED ON TOTAL FAMILY INCOME (TFI) PER REF B. SUBSIDY PAYMENTS TO PROVIDERS SHALL BE CALCULATED BY COMPUTING THE DIFFERENCE BETWEEN THE DOD FEE BASED ON TFI AND THE PROVIDER'S RATE, WHICH SHALL NOT EXCEED THE MAXIMUM FAIR MARKET RATE OF 900 DOLLARS PER MONTH. IF THE SELECTED CHILD CARE PROVIDER CHARGES MORE THAN THE MAXIMUM FAIR MARKET RATE OF 900 DOLLARS PER MONTH, THEN THE MARINE FAMILY IS RESPONSIBLE TO PAY THE DOD RATE AS WELL AS THE ADDITIONAL PROVIDER COST ABOVE 900 DOLLARS PER MONTH.
- G. FEE ASSISTANCE WILL BE AUTHORIZED FOR PART-DAY, PART- TIME, BEFORE AND AFTER SCHOOL CARE ACCORDING TO THE NUMBER OF CHILD CARE HOURS ATTENDED.
- H. WOUNDED AND FALLEN MARINE FAMILIES ARE ENCOURAGED TO CONTACT CHILD CARE AWARE OF AMERICA FOR ASSISTANCE WITH THE APPLICATION PROCESS.
6. FUNDING FOR ELIGIBLE MARINES WILL NOT APPLY RETROACTIVELY.
7. IN CASES OF EXTENUATING CIRCUMSTANCES, A WAIVER MAY BE AUTHORIZED FOR FEE ASSISTANCE APPROVAL. WAIVER REQUESTS SHALL BE SUBMITTED TO HQMC (MFY-3) USING AN ADMINISTRATIVE ACTION (AA) FORM. ALL REQUESTS MUST BE ACCOMPANIED BY AN ENDORSEMENT FROM THE BATTALION COMMANDER OR EQUIVALENT.
8. FAMILIES MUST RE-CERTIFY FOR ELIGIBILITY ANNUALLY. PARTICIPATION IS BASED ON A FIRST COME, FIRST SERVE BASIS.
9. USMC OFF BASE RESPITE CHILD CARE FOR WOUNDED WARRIORS AND FALLEN MARINE FAMILIES PROVIDES 16 HOURS OF CHILD CARE PER MONTH AT NO COST TO MARINE FAMILIES. SERVICES SHALL ASSIST WITH DAILY FAMILIAL RESPONSIBILITIES AND IS NOT INTENDED TO BE USED FOR REGULARLY SCHEDULED CHILD CARE NEEDS.
10. THIS PROGRAM IS SUBJECT TO THE AVAILABILITY OF FUNDING.
11. COMPLETE APPLICATION DOCUMENTS AT [WWW.NACCRRR.ORG](http://WWW.NACCRRR.ORG)(SLASH)MILITARY-FAMILIES OR 1-800-793-0324.
12. RELEASE AUTHORIZED BY BGEN R. A. C. SANBORN, DIRECTOR, MARINE AND FAMILY PROGRAMS DIVISION.//

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Received from AUTODIN 041822Z Nov 14