



# SMOOTH MOVE

Created by PCS SECTION of CONAD




# OUTBOUND INTERVIEW

- It is the Marine's responsibility to conduct their own outbound interview. This interview will be conducted through MOL on the travel tab.
- OCONUS movers must be submitted 90 days prior to departing
- CONUS movers must be submitted 60 days prior to departing



# Audits

- Regardless of if you are PCS'ing CONUS or OCONUS, you are required to conduct an audit with CONAD two weeks prior to your departure. Please get in contact with someone from the PCS section to have your audit prepped prior to you coming in.
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## TLE

- Temporary lodging expense is 10 day entitlement within CONUS and can be broken up into however you want (ie: 5 days on front end 5 day on the back end) Must be used within 50 miles of old and new PDS. Ensure you get the government rate (65%). Max 5 days if used OCONUS.



# TLA

- Temporary lodging allowance is used for OCONUS. TLA is until the government finds quarters for you overseas. Rate will depend on country.



# DLA

- Dislocation allowance is broken down by rank and by with or without dependents. DLA is now on your GTCC and
- If you elect Advance DLA (on your outbound interview) you must get in contact with your APC of GTCC to have them turn it on and increase accordingly to the amount allotted.



# GTCC

- The GTCC must be turned on by your APC if they aren't available to do so the member can call to activate it.
- You are now required to use your GTCC during your move for lodging, food, gas during your drive across county, etc.
- You must keep your receipts for travel reimbursement when you check into your new unit. For your hotel receipts you must have a zero'd out receipt in order to be reimbursed.



# Advance Travel

- ▶ Advance travel must be annotated on your outbound interview prior to you submitted the interview.
- ▶ Once the interview is submitted CONAD will certify and your travel advance will run to pay you prior to you departing.





# Travel days

- When you are travelling via POV you will rate 1 day of travel every 400 miles. (example: from Arlington, VA to Camp Pendleton, CA will rate 8 days of travel.)
- When you are travelling via plane you will rate 1 day of travel
- There is no more proceed time when executing PCS



Questions?